

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

June 14, 2016 @ 6:00 P.M.

The meeting was called to order at 6:00 p.m. with Chairman Darryl Meadows presiding. Roll call found Commissioner Loren Bone, Commissioner Dudley Evans, and Commissioner Joe Moore present; Commissioner Tim Couch was absent.

Public Comment: Jonathon Burlison from Waste Management spoke to ask the Board to reconsider the decision to discontinue the contract with his company. He, once again, pointed out the first right of refusal in the expired contract but the Board agreed that the contract that has already been signed with Santek is binding and it will be honored.

Approval of the May 2016 Minutes: Commissioner Evans made a motion to approve the minutes as presented and Commissioner Moore seconded. The motion passed unanimously.

General Manager's Report: Kim Ramsey stated that her report is covered in the agenda items.

OLD BUSINESS:

- a. **Report on I/I:** A written report was provided to all Commissioners.

NEW BUSINESS:

- a. **Election of Board officers:** Commissioner Evans made a motion to reappoint Chairman Meadows and Commissioner Bone seconded. The motion passed unanimously. Commissioner Moore then made a motion to reappoint Vice Chairman Bone and Commissioner Evans seconded. The motion passed unanimously.
- b. **Consideration and approval of FY 17 Budget:** Ms. Ramsey pointed out the highlights of the budget to include:
 - No added positions
 - 2% cost of living raise for all employees
 - The distribution of costs between water/sewer/gas will change slightly
 - Health insurance premium increase estimated at 10% per insurance agent, Sarah McCain
 - New software will outsource billing which will add a billing services line item and decrease postage line item

- Water rate increase of 2.5% will be presented to Board and Council for approval.

Chairman Meadows stated that this is a good, sound budget and he is happy that it does include a capital improvement plan. Commissioner Bone asked if the increase is on the minimum bill as well as consumption and Ms. Ramsey responded that it is and that this is the first increase in the minimum bill in three years. Commissioner Evans then made a motion to approve the budget as presented and Commissioner Bone seconded. The motion passed unanimously.

- c. Consideration and approval of Water Treatment Plant Disinfection project bids:** All bids were rejected on the original bidding process – saving around \$14,000. The rebid low bidder was Gillespie Construction Enterprises, Inc. at \$152,000. The acceptance of the low bid was recommended by Ms. Ramsey. Commissioner Evans made a motion to accept the GM’s recommendation and Commissioner Moore seconded. The motion passed unanimously.

Communications from Board members: Commissioner Evans welcomed Commissioner Moore back on the Board for a second term. He asked if the regulatory agencies are content with us at present and Ms. Ramsey responded that TDEC seems satisfied with our progress and that TRA just completed its inspection of the gas system. There were no violations, one of the few with none in our area, and commended John Skidmore for his management of the gas system. Commissioner Bone asked where the relocation of the sewer line on Front Street stands. Ms. Ramsey said that the preconstruction meeting is scheduled for June 24th and that the City Attorney has filed suited for ROW on the old MacMaterials property. Both Commissioner Moore and Chairman Meadows commended the staff for the presentation of the budget and the hard work involved in it.

Commissioner Evans made a motion to adjourn and Commissioner Moore seconded. The meeting adjourned at 6:31 p.m.

Darryl Meadows, Chairman

Joan Kerley, Secretary