

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

January 23, 2018 @ 6:00 P.M.

The meeting was called to order in the Rockwood City Hall Council Room at 6:00 P.M. with Chairman Darryl Meadows presiding. Commissioners Loren Bone, Tim Couch and Joe Moore were present. Commissioner Dudley Evans was absent.

Public Comment: None.

Approval of the November Minutes: Commissioner Bone made a motion to approve the minutes as presented and Commissioner Moore seconded. The motion passed unanimously.

Approval of financials for November and December, 2017: Joan Kerley reported that water and sewer revenues for November were \$320,828, expenses were \$244,062. Year to date, water and sewer revenue exceeded expenses by \$190,424. Gas operating revenues totaled \$247,482; operating expenses not including the cost of gas were \$80,611. Year to date, gas expenses exceeded revenues by \$118,351. Water and sewer revenues for the month of December were \$312,269, expenses were \$210,979. Year to date, water and sewer revenues exceeded expenses by \$197,937. Gas operating revenues for December were \$382,245; gas expenses excluding gas costs were \$53,538. Year to date revenue exceeded expenses by \$45,029. Commissioner Couch made a motion to accept November and December financials as presented and Commissioner Moore seconded. The motion passed unanimously.

General Manager's Report: Kim Ramsey reported that payrolls for the month of January will be higher than normal due to the number of water leaks caused by the cold weather. WTP personnel are also working more hours to produce the needed water. A \$4,000 TML Property Conservation Grant has been applied for and approved. Those funds will help defray the cost of the security system at the WWTP that has already been installed. A telephone survey will be conducted in the next few weeks to assess customers' gas public awareness knowledge. Installation of the new phone system is complete but there are still internet issues, especially with the clerks at City Hall. Ms. Ramsey is looking at various options but the best solution seems to be the installation of a server, at a cost of \$7,000-\$8,000, to prevent downtime. Ms. Ramsey reminded Commissioners that Board training is a requirement by the Comptroller's office. Once reappointed, Commissioners must acquire 12 hours training in a 12-month time period. Commissioner Couch is the only one that currently is under this timeline and he stated that he will need online training due to health issues.

OLD BUSINESS:

- a. **Report on I & I:** A written report was provided to all Commissioners.

NEW BUSINESS:

- a. **Consider and approve collection list for 2017:** Commissioner Bone made a motion to charge off and turn over for collection the list presented and Commissioner Couch seconded. The motion passed unanimously.
- b. **Consider and approve disposal of surplus equipment – Dodge Durango:** The vehicle is in poor condition and has 155,000 miles on it. Commissioner Couch made a motion to approve of the disposal and Commissioner Bone seconded. The motion passed unanimously.
- c. **Consideration and approve holiday calendar for 2018:** The City has previously approved this schedule and we normally follow that schedule. Commissioner Couch made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.
- d. **Consider and ratify emergency purchase for gear and pinion for WWTP – Water and Waste Equipment vendor:** Installation was necessary immediately to keep the WWTP functioning. There have been some problems with the installation and the check in the amount of \$13,156 is being held until satisfactorily completed. Commissioner Bone made a motion to ratify the purchase and Commissioner Moore seconded. The motion passed unanimously.
- e. **Appointment of committee for Project Priority development:** Water and sewer systems will be the initial focus of funding through the Capital Outlay account or our General Fund. Some funds could be received through grant applications. A proposed timeline should be developed for site development for an office/operations center. The items will be incorporated in the Budget for FY 18-19. Commissioners Bone, Couch, Meadows, and Moore were appointed by Chairman Meadows, along with Ms. Ramsey.

After a brief communication from board members, the meeting was adjourned at 6:35 PM by motion of Commissioner Bone and seconded by Commissioner Moore.



Darrell Meadows, Chairman



Joan Kerley, Secretary