

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

April 18, 2018 @ 6:00 P.M.

The meeting was called to order at the Rockwood Water Treatment Plant at 6:00 P.M. with Chairman Darryl Meadows presiding. Commissioners Loren Bone, Dudley Evans, and Joe Moore were present.

Public Comment: Amanda Mendenhall was introduced to Commissioners as the most recent hire at the Water Operator position. She has been employed for a few months but Commissioners had not yet met her. She was welcomed by all.

Approval of March Minutes: Commissioner Bone made a motion to approve the minutes as presented and Commissioner Evans seconded. The motion passed unanimously.

Approval of financials for March 2018: Daniel Peterson had not yet reviewed the financials as of the time of the meeting thus a motion to defer acceptance was made by Commissioner Evans and seconded by Commissioner Moore. The motion passed unanimously.

General Manager's Report: Kim Ramsey reported that the painting and repair of the Furnace Avenue water tank is nearly complete. Nine days of weather above 74 is necessary for the sealant to dry. In places, the metal has degraded to one-eighth of an inch thickness but both the leak and pressure tests were positive. The accounting/billing software had been having some issues due to internet speeds and connectivity. The cloud has been changed to be managed by RevTel from Dayton, TN rather than the third party vendor through CUSI from Arkansas. The intent is for data to travel fewer miles making the connectivity more efficient. There have been two recent violation reported to the State by the WWTP. Budget information will be provided in the May meeting.

OLD BUSINESS:

- a. **Report on I & I:** A written report was provided to all Commissioners.
- b. **Consideration of Resolution 18-02 for Property Acquisition:** The Resolution will be provided to City Council for purchase of three properties to build the office/maintenance buildings. These properties are:
 - **William Gary Baisley – 2 parcels S Front St - \$85,000**
 - **William R Wright – 209 S Front - \$25,000**
 - **Chris & Annette King – 214 Rockwood St - \$67,000**

There are sellers who are unwilling to delay closing and these need to be closed prior to agreements with other potential sellers. All purchases will be contingent on environmental studies, title work, and surveys. Commissioner Bone had several questions regarding the need to close these in advance of the closing of any other possible purchases as well as the cost of some but Chairman Meadows was able to

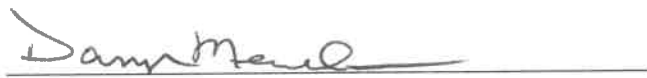
answer his concerns. Commissioner Evans made a motion to recommend to City Council approval of the resolution and Commissioner Moore seconded. The motion passed unanimously.

NEW BUSINESS:

- a. **Consideration of RFQ and timeline for selection of architectural/engineering design firm:** Ms. Ramsey reviewed her plan for attaining the most qualified firm for designing the new office/warehouse. She would place ad in The Knoxville News Sentinel and other surrounding publications as well as send to the firms that bid on the REU construction. The responders would be narrowed to the top 3-4 and interviews would be set up with the full Board. Commissioner Evans made a motion to approve the placement of ads and Commissioner Moore seconded. The motion passed unanimously.

- b. **Consideration of reduced tap fee for water and gas – new construction on Hatt Lane and Loop Road:** Currently, a water tap fee is \$1,125 and would be reduced to \$600 to encourage new customers during construction. Gas tap fees are currently \$650 and would be reduced to \$325. Commissioners also asked that the 60-day deadline for payment is expanded to 90 days. Commissioner Bone made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 6:44 PM by motion of Commissioner Evans and seconded by Commissioner Bone.


Darryl Meadows, Chairman


Joan Kerley, Secretary