

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

February 28, 2017 @ 6:00 P.M.

The meeting was called to order at 6:00 p.m. with Chairman Darryl Meadows presiding. Roll call found Commissioner Loren Bone, Commissioner Dudley Evans, and Commissioner Joe Moore present; Commissioner Tim Couch was absent.

Public Comment: None.

Approval of the January 2017 and February 14 Minutes: Commissioner Bone made a motion to approve the minutes as presented and Commissioner Moore seconded. The motion passed unanimously.

General Manager's Report: Kim Ramsey reported that the 2.5% water rate increase second reading passed City Council unanimously in the February meeting. The increase will be effective on March 1st. Council also passed unanimously the \$1.5 million capital outlay loan request that was approved by Commissioners last month. Integration of the billing system and financial systems has begun with possibly weeks of work to complete the process.

OLD BUSINESS:

- a. **Report on I/I:** A written report was provided to all Commissioners.
- b. **Approval of audit for FY 2015-16 – Parsons and Wright:** Commissioners inadvertently failed to approve the audit in the January meeting and were asked for approval today. Commissioner Evans made a motion to approve the audit and Commissioner Moore seconded. The motion passed unanimously.

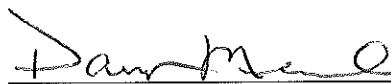
NEW BUSINESS:

- a. **Consideration and approval of ServLine program:** Jenna Haslet presented the program that has been set up to provide adjustments to our customers. A per customer rate would be added to all water customers' bills and ServLine would adjust water leaks per our current adjustment policy. Customers can choose to opt off the program, but they will not be eligible for leak adjustments if they make that decision. Pool adjustments and RWSG issues will still be adjusted by our staff. The program would save RWSG between \$15,000 and \$20,000 per year. Customers also have an option to purchase insurance on their service lines for water and sewer. If they opt onto the program, we will bill with the normal billing. Ms. Ramsey recommended approval of \$1,000 maximum line insurance to be added to customer bills beginning in July. The cost per customer is \$1.70 (\$1.55 to ServLine and \$.15 admin fee). Commissioner Bone made a motion to approve the GM's recommendation subject to the City Attorney's approval and Commissioner Evans seconded. The motion passed unanimously.

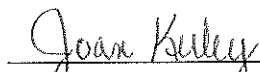
- b. Consideration and approval of contract for tube settler installation (sole source):** These would be installed on the old side of the WTP and they need to be done before filter cleaning. Guthrie Sales has presented a proposal of \$41,000 for Brentwood Tube Settlers that are the same type as the ones on the new side. Commissioner Evans made a motion to approve the contract and Commissioner Bone seconded. The motion passed unanimously.
- c. Consideration and approval of purchase of Remote Methane Leak Detection equipment – Heath Consultants (sole source):** This would be a protection for both employees and the public. Gas leaks can be checked from up to 100' away. The cost is \$20,950 and is recommended due to the experience of other users. John Skidmore was there to discuss the safety benefits and the recommendations of other users. Commissioner Bone made a motion to accept the proposal and Commissioner Moore seconded. The motion passed unanimously.
- d. Consideration and approval of items to be placed on Govdeals for disposal:** A concrete bucket was recommended to be advertised. Commissioner Evans made a motion to approve the sale and Commissioner Bone seconded. The motion passed unanimously.

Communications from Board members: Commissioner Moore commented on the ability to be proactive in repairs and expenses rather than reactive. All Commissioners agreed and thanked management and employees for the work and dedication to move the Utility forward financially.

Commissioner Evans made a motion to adjourn and Commissioner Bone seconded. The meeting adjourned at 6:50 p.m.



Darryl Meadows, Chairman



Joan Kerley, Secretary