

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

August 28, 2017 @ 6:00 P.M.

The meeting was called to order at 6:00 p.m. with Chairman Darryl Meadows presiding. Roll call found Commissioner Loren Bone, Commissioner Tim Couch, Commissioner Dudley Evans, and Commissioner Joe Moore present.

Public Comment: None.

Approval of the July Minutes: Commissioner Couch made a motion to approve the minutes as presented and Commissioner Bone seconded. The motion passed unanimously.

Approval of financials for June and July: Joan Kerley reported that W/S Revenues for June were \$451,453; expenses were \$237,448; revenues exceed expenses YTD of \$471,299. Gas Revenues for June were \$101,200; expenses excluding gas costs were \$89,437; revenue exceeds expenses YTD of \$41,831. July W/S Revenues were \$35,219; expenses were \$231,985; revenue exceeds expenses YTD of \$57,380. Gas revenues were \$113,664; expenses excluding gas costs were \$60,847; expenses exceed revenues YTD was \$36,804. Commissioner Bone asked about the decreased revenue exceeds expenses for gas in June. Ms. Ramsey explained that Daniel Peterson made yearend adjustments to accounts receivable that caused the decline. He is fairly satisfied that the adjustments are correct but something could come up in audit that is scheduled for the week after Labor Day. Commissioner Bone made a motion to accept the financials as presented and Commissioner Evans seconded. The motion passed unanimously.

General Manager's Report: Kim Ramsey announced that she has promoted Jenny Gooch to Administrative Assistant and that we are currently advertising for a Utilities Clerk both inside the office and to the public. The Front Street project is scheduled to begin on Tuesday after Labor Day.

OLD BUSINESS:

- a. **Report on I/I:** A written report was provided to all Commissioners.

NEW BUSINESS:

- a. **Consideration and approval of benefit plans for employees for October 2017 – October 2018:** Sarah McCoin spoke about two options that will be offered to employees for health insurance through United Health Care. The current option is no longer offered but there is an option that closely resembles it. It comes with an 11.23% increase in premiums. The second option offers a lower premium but higher co-pays and deductibles. The budgeted increase was 20%; therefore the increase is covered in the

budget. Commissioner Evans made a motion to approve the two options and Commissioner Bone seconded. The motion passed unanimously.

- b. **Consideration and approval of disposal of equipment (office):** Commissioner Bone made a motion to approve and Commissioner Couch seconded. The motion passed unanimously.
- c. **Consideration and approval of update for collection account policies:** A new written policy was presented. Commissioner Bone made a motion to approve and Commissioner Couch seconded. The motion passed unanimously.
- d. **Consideration and approval of Pilot Lighting program for 2017:** Ms. Ramsey explained that there are no changes to the policy and that we are lighting fewer pilots each year. Chairman Meadows stated that Commissioners do not need to approve in the future unless there are changes. Commissioner Couch made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.
- e. **Discussion of training requirements for Board Members:** New state legislation requires Board members to obtain 12 hours of training during the first twelve months of appointment/election and 6 hours each following year. Commissioners that were mid-term in April 2017 will be grandfathered in until next appointment. Commissioner Couch is the first to meet the requirement and Ms. Ramsey provided two written opportunities in Board packets.

Communications from Board members: All Commissioners thanked employees and management for continued dedication and work.

Commissioner Evans made a motion to adjourn and Commissioner Bone seconded. The meeting adjourned at 6:45 p.m.



Darryl Meadows, Chairman



Joan Kerley, Secretary