

**REGULAR MEETING OF THE  
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

**November 27, 2018 @ 6:00 P.M.**

The meeting was called to order at the Rockwood City Hall at 6:00 P.M. with Chairman Darryl Meadows presiding. Commissioners Aylor Evans, Loren Bone and Joe Moore were present; Commissioner Bobby Anderson was absent.

**Public Comment:** None.

**Approval of November Minutes:** Commissioner Moore made a motion to approve the minutes as presented and Commissioner Bone seconded. The motion passed unanimously.

**Approval of financials for November and December 2018:** Joan Kerley reported that water and sewer revenues for November were \$332,477; expenses were \$240,651. Year to date, water and sewer revenue exceeded expenses by \$130,118. Gas operating revenues totaled \$251,986; operating expenses not including the cost of gas were \$69,173. Year to date, gas expenses exceeded revenue by \$115,320. Water and sewer revenues for December were \$334,773; expenses were \$246,222. Year to date, water and sewer revenue exceeded expenses by \$151,922. Gas operating revenues totaled \$470,043; expenses not including the cost of gas were \$72,519. Year to date, gas revenues exceeded expenses by \$42,560. Commissioner Bone made a motion to accept the financials as presented and Commissioner Evans seconded. The motion passed unanimously.

**General Manager's Report:** Kim Ramsey reported that demolition on the office building site is complete. Only the environment assessment is lacking before site preparation is complete. The Tarwater Street project is approximately one-third complete. A change order is needed to replace a section of pipe rather than pipe bursting. The change order amount is \$12,510. Commissioner Evans made a motion to waive the five-day rule and add the item to tonight's agenda; Commissioner Moore seconded. The motion passed unanimously. The filter rehab has been completed at the WTP. There were two overflows reported at the WWPT due to the recent heavy rain. Ms. Ramsey asked for Commissioner's approval to turn over a \$3,900 bad debt for a local trailer park to Greg Leffew for collection. Chairman Meadows asked that the debt be included in the next write off list if not collected by then.

**OLD BUSINESS:**

- a. **I&I report:** Updates are in process on the CMOM report. Once it is complete, it will be added to RWSG website and copies sent to all Commissioners.
- b. **Consideration and approval of Resolution for property purchase for Operation Center site – Williams property:** At the previous meeting, Commissioners directed Chairman Meadows to offer \$10,000. The original offer of \$20,000 was reduced to \$17,500. Resolution #19-005 will need to be sent to City Council for approval of the \$17,500 purchase price; otherwise, City Council will need to approve condemnation of the property. Commissioner Moore made a

motion to approve the Resolution and Commissioner Evans seconded. The motion passed unanimously.

- c. **Consideration and approval of Resolution and Policy for Private Lateral Program (PLP) – collection system:** Commissioner Bone, Ms. Ramsey, and Greg Leffew were appointed to a committee to make recommendations on this item. Mr. Leffew has advised that an ordinance change will be required to give the authority to discontinue water service if the customer does not comply. State law does allow us to enter private property to correct I&I issues. Ordinance change approval will not be possible until March. Commissioner Evans made a motion to send Resolution #19-004 to City Council for approval and Commissioner Bone seconded. The motion passed unanimously.
- d. **Presentation of schematic plan for proposed office and operations site – McCarty Holsaple McCarty – David Collins:** Mr. Collins presented plans for both sites that were well received by all Commissioners. Ms. Ramsey and Mr. Collins are to present the plans to City Council at the January meeting.

#### **NEW BUSINESS:**

- a. **Consideration and approval of Emergency Operations Plan:** Periodic updates of the plan are required. Basically, the plan is the same as approved in the past with updates to equipment detail, employee information, etc. made as needed. Commissioner Bone made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.
- b. **Consideration and approval of Agent of Record for employee benefits:** Only one proposal was submitted which was from the current agent, Sarah McCoin. Commissioner Moore made a motion to approve the proposal of Ms. McCoin and Commissioner Evans seconded. The motion passed unanimously.
- c. **Consideration and approval of engineering firm for CDBG grant application:** Proposals were received from Robert G Campbell and Associates; C2RL, Inc.; Fulghum MacIndoe; Cannon and Cannon, Inc.; and WK Dickson. WK Dickson was chosen after evaluation due to knowledge of our maintenance and operations needs. Commissioner Moore made a motion to approve WK Dickson and Commissioner Evans seconded. The motion passed unanimously.
- d. **Consideration and approval of Welding Service Agreement with Pipeline Construction Company, Inc.:** This company has been used on several recent projects, have responded promptly, and done a good job. This is needed as a backup to our current welder, SJ Patterson, who is from Alabama. It is sometimes difficult to make it here in emergencies. Commissioner Moore made a motion to approve and Commissioner Evans seconded. The motion passed unanimously.

- e. **Consideration and approval of disposal of inoperable pumps, motors, equipment on govdeal.com or recycling as available:** Various areas of the shop are being cleaned out in anticipation of the move to the new building. Rather than bring each item to Commissioners, Ms. Ramsey requested authority to dispose of them as necessary. Commissioner Moore made a motion to grant that authority and Commissioner Evans seconded. The motion passed unanimously.

*(This item was added per motion above.)*

- f. **Consideration and approval of change order for Tarwater Street Project:** A section of pipe will need to be replaced rather than pipe burst at an additional cost of \$12,510. Commissioner Bone made a motion to approve and Commissioner Evans seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 7:30 PM by motion of Commissioner Bone and seconded by Commissioner Evans.

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Darryl Meadows, Chairman

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Joan Kerley, Secretary