

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

March 26, 2019 @ 7:00 P.M.

The meeting was called to order at the Rockwood City Hall at 6:00 P.M. with Vice Chairman Loren Bone presiding. Commissioners Bobby Anderson and Joe Moore were present; Commissioner Aylor Evans and Chairman Darryl Meadows were absent.

Public Comment: None.

Approval of February Minutes: Commissioner Moore made a motion to approve the minutes as presented and Commissioner Anderson seconded. The motion passed unanimously.

Approval of financials for February 2019: Joan Kerley reported that water and sewer revenues for February were \$311,789; expenses were \$206,399. Year to date, water and sewer revenue exceeded expenses by \$143,576. Gas operating revenues totaled \$560,227; operating expenses not including the cost of gas were \$75,597. Year to date, gas revenue exceeded expenses by \$512,677. Commissioner Moore made a motion to accept the financials as presented and Commissioner Anderson seconded. The motion passed unanimously.

General Manager's Report: Kim Ramsey reported that the workshop that was scheduled prior to this meeting was cancelled due to lack of participation. Some adjustments will need to be made to TCRS entries in the 2018-2019 audit that will require changes. The split between City of Rockwood and RWSG totals will be adjusted and presented to the Board for approval when that is determined. Approximately \$50,000 was spent installing the new water line that was washed out due to flooding on Winton Chapel Road. FEMA/TEMA will reimburse a percentage of that at a later date. Commissioner Evans submitted his letter of resignation from the Board due to moving out of the service area.

OLD BUSINESS:

- a. **I&I report:** A written report was provided to all Commissioners. Ms. Ramsey also added that the Private Lateral Program should get underway in early April.

NEW BUSINESS:

- a. **Consideration and approval of Resolution No.19-006:** There are liens/judgements against half of the property that was approved for purchase at 205 S. Front. Since the liens exceed the offer amount of \$17,000, Greg Leffew has recommended the use of eminent domain to obtain the property after approval by City Council. Commissioner Moore made a motion to approve the increase and Commissioner Anderson seconded. The motion passed unanimously.
- b. **Consideration and approval of light duty policy:** ADA regulations require a change in the Light Duty Policy. No more than 480 hours can be used to accommodate injuries if tasks are available to allow an employee to be on light duty. Commissioner Moore

made a motion to approve the change and Commissioner Anderson seconded. The motion passed unanimously.

- c. **Consideration and approval of Personnel Policy (update):** An annual review process has identified a few updates that are needed. Changes were provided to Commissioners and identified with red font. Commissioner Moore made a motion to accept the changes effective April 1, 2019 and Commissioner Anderson seconded. The motion passed unanimously.
- d. **Consideration and approval of engineering contract for Kingwood Homes area for Sewer System Improvement Project:** Numerous overflows have occurred in this area. An engineering contract in the amount of \$26,900 has been presented by Fulghum MacIndoe and Associates and reviewed by Greg Leffew. Commissioner Moore made a motion to approve the contract and Commissioner Anderson seconded. The motion passed unanimously.
- e. **Consideration and approval of Change Order #2 for Hurst Excavating, Tarwater Sewer System Improvement:** Final quantities require adjustments to match the as built in the amount of \$12,159.44. The changes are related to pavement removal and replacement and the addition of several service reconnects. Commissioner Moore made a motion to approve the change order and Commissioner Anderson seconded. The motion passed unanimously.
- f. **Consideration and approval of bids for Waste Disposal Contract:** Santek was the only submittal received from the advertised bid. They are our current provider and their price was actually reduced. The 3-year contract would begin April 1st. Commissioner Moore made a motion to accept and Commissioner Anderson seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 7:30 PM by motion of Commissioner Moore and seconded by Commissioner Anderson.

Loren Bone, Vice Chairman

Joan Kerley, Secretary