

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

March 23, 2021 @ 6:00 P.M.

The meeting was called to order via Zoom at 6:00 P.M. with Chairman Loren Bone presiding. Commissioners Bobby Anderson, Mark Clem, and Joe Moore were present; Commissioner Jeff Penley was absent.

Public Comment: None.

Approval of February minutes: Commissioner Clem made a motion to approve the minutes as presented and Commissioner Anderson seconded. The motion passed unanimously.

Approval of February financials: Chairman Bone reported for Joan Kerley (due to technical issues) that water and sewer revenues for February were \$323,240; expenses were \$227,687. Year to date, water and sewer revenue exceeded expenses by \$135,207. Gas operating revenues totaled \$486,555; operating expenses not including the cost of gas were \$60,926. Year to date, gas revenue exceeded expenses by \$252,080. Commissioner Anderson made a motion to accept the February financials as presented and Commissioner Clem seconded. The motion passed unanimously.

General Manager's Report: Kim Ramsey Leffew stated that water production has decreased and that she is hopeful most of the problem leaks have been repaired. The remainder of her update will be provided in agenda items.

OLD BUSINESS:

- a. **I&I update – CDBG project:** A written report was provided. The CDBG project is almost completed. There is one more area that should be completed by the 1st week of April.

NEW BUSINESS:

- a. **Approval of contract for FY 2021 Audit:** Richard Hill has submitted a proposal to complete our next audit in the amount of \$22,000.00. His previous contract allowed a renewal increase but he expressed his concerns with his timeliness on the current audit and did not include the increase. Commissioner Moore made a motion to accept the proposal and Commissioner Anderson seconded. The motion passed unanimously.
- b. **Consideration and approval of paving for Water Treatment Plant – APAC–Atlantic, Inc. – Harrison Division – (TDOT contract bid pricing):** This bid is for an amount not to exceed \$24,725.50. The front driveway and parking area were damaged due to a water leak and payment has been received from our insurance in the amount of \$28,903.96. Commissioner Anderson made a motion to approve the contract and Commissioner Clem seconded. The motion passed unanimously.

- c. Consideration and approval of Deposit Policy for Non-Residential Customers:** Current deposits are inadequate for non-residential. Two times the anticipated monthly bill is the normal charge at other utilities. The new policy, if approved would be effective April 1st. Commissioner Clem made a motion to approve the policy and Commissioner Moore seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 6:20 PM by motion of Commissioner Clem and second by Commissioner Anderson.

Loren Bone, Chairman

Joan Kerley, Secretary