

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

April 27, 2021 @ 6:00 P.M.

The meeting was called to order at Rockwood City Hall at 6:00 P.M. with Chairman Loren Bone presiding. Commissioners Bobby Anderson, Joe Moore, and Jeff Penley were present; Commissioner Mark Clem was absent.

Public Comment: None.

Approval of March minutes: Commissioner Moore made a motion to approve the minutes as presented and Commissioner Anderson seconded. The motion passed unanimously.

Approval of March financials: Daniel Peterson reported that water and sewer revenues for March were \$309,003; expenses were \$236,037. Year to date, water and sewer revenue exceeded expenses by \$143,426. Gas operating revenues totaled \$365,173; operating expenses not including the cost of gas were \$64,248. Year to date, gas revenue exceeded expenses by \$505,910. Commissioner Moore made a motion to accept the March financials as presented and Commissioner Anderson seconded. The motion passed unanimously.

General Manager's Report: Kim Ramsey Leffew stated that a Budget Workshop will need to be held before next regular meeting and that Commissioners can receive credit toward educational requirements for the workshop. Commissioners agreed to hold the workshop at 6:00 with the regular meeting at 7:00 on May 24th. FEMA has asked for more information on the building project so it may be 60 days before bidding is allowed.

OLD BUSINESS:

- a. **I&I update – CDBG project:** A written report was provided. The CDBG project is almost completed with only some minor cleanup left to complete. We are within \$100 of contracted amount.

NEW BUSINESS:

- a. **Consideration and Approval of Purchasing Policy update:** Sharon Reynolds provided the updated Purchasing Policy information that allows prequalification of bids that are received with Competitive Sealed Proposals (RFP). Commissioner Moore made a motion to accept the updated policy and Commissioner Penley seconded. The motion passed unanimously.
- b. **Consideration and approval of Proposal for installation of new meter station for PSC Metals location – S.J. Patterson – sole source:** Total cost is \$24,815 for the installation that was replaced more than 30 years ago. Commissioner Moore made a motion to approve the contract and Commissioner Anderson seconded. The motion passed unanimously.

- c. **Consideration and approval of Capital Improvement Plan 2021:** Commissioner Moore made a motion to approve the Capital Improvement Plan as presented and Commissioner Anderson seconded. The motion passed unanimously.

- d. **Consideration and Approval of Resolution recommending Refunding/funding proposal:** This resolution will include refunding of old debt and additional debt for new projects. Our bond consultant expects approximately \$500,000 savings would be realized due to the interest rate reduction on existing debt. New debt would be added to w/s for a new meter installation program and the remaining balance of the contract for the Sewer Rehabilitation project and Raw Water Pump project. Gas would have new debt for meters, as well as the new office building and operations building. Gas has no existing debt. Commissioner Penley made a motion to approve the Resolution and send to Council for approval and Commissioner Moore seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 6:30 PM by motion of Commissioner Anderson and second by Commissioner Penley.

Loren Bone, Chairman

Joan Kerley, Secretary