

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

May 22, 2018 @ 6:00 P.M.

The meeting was called to order at the Rockwood Library Community Room at 6:00 P.M. with Chairman Darryl Meadows presiding. Commissioners Loren Bone, Aylor Evans, Dudley Evans, and Joe Moore were present.

Public Comment: Harold Holloway, 412 W Rockwood St, was present representing the Oak Grove Cemetery Association. He asked Commissioners to consider disapproval of the Resolution on tonight's agenda that considers purchase of property at the corner of Rockwood and Front Streets. The Cemetery Association has recently occupied the building and would need to find another location. A meeting of the Cemetery Board is scheduled on May 23rd to consider purchase of the property.

Mike McGovern, a Knoxville attorney, who is representing his sister, Terri Utsey, a customer on Thiefneck Dr. asked for further water leak relief. He referenced minutes found on the RWSG website in which customers were given larger adjustments than were being given to his sister. The issue was referred to City Attorney Greg Leffew who will look over materials presented and provide a letter with his findings.

Approval of April Minutes: Commissioner Bone made a motion to approve the minutes as presented and Commissioner Dudley Evans seconded. The motion passed unanimously.

Approval of financials for March and April 2018: Daniel Peterson presented financial charts and graphs with monthly and year to date data. He noted that both water and gas are financially stable and that sewer has continued with some revenue and expense shortfalls. Commissioner Dudley Evans made a motion to approve both March and April financials and Commissioner Bone seconded. The motion passed unanimously.

General Manager's Report: Kim Ramsey reported that Dennis Hale has been hired as the Chief Plant Operator at the WWTP and he will begin employment on June 4th. Sewer line cameraing should be completed in two weeks and a report will be received of problems found. Work continues on the water line on Hatt Lane.

OLD BUSINESS:

- a. **Report on I & I:** A written report was provided to all Commissioners.
- b. **Consideration of Resolution 18-03 for Property Acquisition:** The Resolution is for property located at 200 W Rockwood St. An appraisal is in process and should be received by the first week in June. A formal offer will be made with the appraisal and rights of eminent domain are provided by the resolution should no agreement be reached with the owner. Greg Leffew was present to explain the processes involved and to answer any questions. Commissioner Bone made a motion to approved the resolution and provide to City Council for approval and Commissioner Dudley Evans seconded. The motion passed unanimously.

NEW BUSINESS:

- a. **Consideration of RFQ submittals – Architectural/Engineering Services:** Ms. Ramsey noted that eight submittals were received for work associated with the design of a new office building and new operations center. Commissioners were asked to score each submittal that was provided in Board packets. A list of top 3-5 will be asked to make a presentation to the Commissioners at meeting during the week of June 11th. Commissioners decided on Wednesday, June 13th beginning at 10:00 am for a workshop to meet the top 3-4. Commissioners will consider the candidates and vote on the firms in the monthly meeting in June.
- b. **Consideration of purchase of SCADA monitoring for five (5) sanitary sewer pump stations:** Total cost of the five stations is \$23,505.54 is included in this year's budget and will reduce long-term costs by reducing the number of times weekly that employees are required to inspect them. These will be installed during the next fiscal year. Commissioner Dudley Evans made a motion to approve and Commissioner Aylor Evans seconded. The motion passed unanimously.
- c. **Consideration and purchase of Dual Frequency Tracker for boring machine:** The current tracker malfunctioned several months ago and the machine is inoperable. Ditch Witch is the sole source provider for this equipment at a cost of \$10,013.48 after \$3,000 trade in. Commissioner Moore made a motion to approve the purchase and Commissioner Bone seconded. The motion passed unanimously.
- d. **Consideration and approval of authorization of signing authority for Board Member Aylor Evans:** Commissioner Dudley Evans made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.
- e. **Discussion of FY19 Budget, Capital Improvement Plan and financial status:** The information was provided by email and Commissioners had very few questions and/or discussion. It will be presented for approval in the June meeting.
- f. **Consideration and approval of engineering design service from WK Dickson for filter remediation project at the water treatment plant:** Rick Kirby with WK Dickson has provided technical service for the bidding of this project. Total engineering cost of \$7,500 was requested for approval, contingent upon review and contract approval of Greg Leffew. Mr. Leffew had two changes: Any lawsuit should be held in Roane County rather than Knox County and omission of the \$1million liability insurance. Commissioner Bone made a motion to approve with the changes and Commissioner Dudley Evans seconded. The motion passed unanimously.

After a brief communication from board members, including the welcome of Commissioner Aylor Evans, the meeting was adjourned at 8:00 PM by motion of Commissioner Dudley Evans and seconded by Commissioner Bone.

Darryl Meadows, Chairman

Joan Kerley, Secretary