

**REGULAR MEETING OF THE  
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

**June 27, 2018 @ 6:00 P.M.**

The meeting was called to order at the Rockwood Library Community Room at 6:00 P.M. with Chairman Darryl Meadows presiding. Commissioners Loren Bone, Aylor Evans, and Joe Moore were present; Commissioner Dudley Evans was absent.

**Public Comment:** None.

**Approval of May Minutes:** Commissioner Bone made a motion to approve the minutes as presented and Commissioner Aylor Evans seconded. The motion passed unanimously.

**Approval of financials for May 2018:** Joan Kerley reported that W/S revenue for the month was \$380,381; expenses for the month were \$238,677; YTD revenues exceed expenditures \$241,034. Gas revenue for the month was \$250,412; expenses excluding gas costs were \$57,497; and revenues exceed expenses YTD of \$687,647. Commissioner Aylor Evans made a motion to approve as presented and Commissioner Bone seconded. The motion passed unanimously.

**General Manager's Report:** Kim Ramsey reported that a verbal agreement has been reached for the purchase of the building at the corner of Rockwood and Front Streets. A contract will be presented for approval by Commissioners and City Council next month that will net the seller \$75,000. Construction is ongoing at City Hall. Parsons & Wright released RWSG for audit purposes during the month. An RFP has been sent to four accounting firms and will be presented for selection in the July meeting. Continuing education for Commissioners will be held in Gatlinburg. Commissioner Aylor Evans and Commissioner Bone will be required to attain education. Education requirements are 12 hours during first 12 months after appointment or reappointment.

**Executive Session:** Commissioners, Ms. Ramsey, and Attorney Greg Leffew met.

**OLD BUSINESS:**

- a. **Report on I & I:** A written report was provided to all Commissioners.
- b. **Consideration and approval of Budget FY 2019:** Ms. Ramsey noted that workers compensation premiums decreased and that a 3% pay increase for all permanent employees was included but was negotiable to Commissioners. She added that a 2½% water rate increase will be considered in January as the budget is based on the increase. Commissioner Moore made a motion to approve the budget including the 3% pay increase and Commissioner Aylor Evans seconded. The motion passed unanimously.
- c. **Selection of Architectural/Engineering Services for the design of office building and operations center:** The four top firms presented plans on June 13 and an individual numerical grading system by Commissioners approved McCarty

Holsapple for the design. Commissioner Bone made a motion to approve the firm and Commissioner Aylor Evans seconded. The motion was approved unanimously.

**NEW BUSINESS:**

- a. Consideration and approval of Landlord Agreement:** Ms. Ramsey noted that agreement was included in packets and asked if there were any questions. With none addressed, Commissioner Bone made a motion to approve and Commissioner Aylor Evans seconded. The motion passed unanimously.
- b. Consideration and approval of Netshape dba: MPP request for FT-1 rate:** Both Alba and ToHo have been on this rate since 2015 and seem to like it. At the time the rate was established, Netshape was just under the usage threshold required to be approved for the rate. They are now meeting the threshold and approval is needed to change the rate in the billing system. Commissioner Moore made a motion to approve and Commissioner Aylor Evans seconded. The motion passed unanimously.
- c. Consideration and purchase of fee for customer access to Beacon meter information if available:** A fee of \$10 per month is proposed to grant customers with a beacon meter to have access data from the meter for their own use. There would also be a one-time equipment installation fee of \$45. Commissioner Bone made a motion to approve the meter access and fees and Commissioner Aylor Evans seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 6:54 PM by motion of Commissioner Bone and seconded by Commissioner Aylor Evans.

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Darryl Meadows, Chairman

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Joan Kerley, Secretary