

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

July 28, 2020 @ 6:00 P.M.

The meeting was called to order at the Rockwood City Hall at 6:00 P.M. with Chairman Darryl Meadows presiding. Commissioners Bobby Anderson, Loren Bone, Joe Moore, and Jeff Penley were present.

Public Comment: None.

Approval of June Minutes: Commissioner Bone made a motion to approve the minutes as presented and Commissioner Moore seconded. The motion passed unanimously.

General Manager's Report: Kim Ramsey recommended to Commissioners that a lawsuit for judgment should be filed against Addison's Auto Repair for a check that was issued to them in error in the amount of \$1,360.26 and was cashed by them. His brother owns Addison's Complete Auto Repair and the check should have been issued to them. Commissioner Anderson made a motion to approve the filing of the suit and Commissioner Penley seconded. The motion passed unanimously. She also recommended continuing to refund customers' credit card fees through the month of August to limit traffic into City Hall. Commissioner Anderson made a motion to approve and Commissioner Bone seconded. The motion passed unanimously. Since COVID-19 began, employees have been granted 80 hours of emergency sick leave if a tested positive or if exposed to a person with a positive test. Ms. Ramsey asked for guidance from Commissioners on the continuation of the practice and if more than one 80 hour leave should be granted. All Commissioners agreed that the practice should stand as is.

OLD BUSINESS:

- a. **I&I report:** A written report was provided to Commissioners.

NEW BUSINESS:

- a. **Update of gas purchases for winter season 2020-21 – Earl Burton:** Pricing during the summer has been low and storage is now at capacity. Prices should be lower this year than last and he recommends hedging for winter. This item will be on the August agenda for hedging approval.
- b. **Approval of resolution recommending approval of interfund loan resolution by Rockwood City Council:** The Comptroller's Office requires approval from Council through a resolution to allow W/S to borrow funds from Gas. The loan, in an amount not to exceed \$1,000,000, will only be used for capital improvements as required and refinanced with the new building loans in 2021. Commissioner Moore made a motion to approve the resolution and Commissioner Bone seconded. The motion passed unanimously.

- c. Consideration and approval of City Council ordinance concerning TOSHA:** City Council approved on first reading last night this ordinance that requires appointment of a Safety Director for the City. Commissioner Moore made a motion to approve and Commissioner Bone seconded. The motion passed unanimously.
- d. Consideration and approval of employee health coverage renewal:** The recommendation was to approve the renewal effective October 1st with UHC at a 2.5% premium increase. The policy is essentially the same with the exception of the specialist co-pay decreasing to \$40 from \$50 last year. Commissioner Bone made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.
- e. Consideration and approval of PEP Safety Grant Resolution:** These funds will be applied toward purchasing of portable lighting. Commissioner Anderson made a motion to approve and Commissioner Penley seconded. The motion passed unanimously.
- f. Consideration and approval of Mutual Aid agreement with Rockwood Housing Authority:** This will allow RWSG to made repairs on the RHA property during an emergency. This would be only if manpower is available. Commissioner Penley made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.
- g. Election of Officers:** Commissioner Moore made a motion to keep officers the same – Chairman Darryl Meadows and Vice Chairman Loren Bone – and Commissioner Penley seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 7:00 PM by motion of Commissioner Anderson and second by Commissioner Bone.

Darryl Meadows, Chairman

Joan Kerley, Secretary