

**REGULAR MEETING OF THE  
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

**August 25, 2020 @ 6:00 P.M.**

The meeting was called to order at the Rockwood City Hall at 6:00 P.M. with Chairman Darryl Meadows presiding. Commissioners Bobby Anderson, Loren Bone, and Joe Moore were present; Commissioner Jeff Penley was absent.

**Public Comment:** None.

**Approval of July Minutes:** Commissioner Bone made a motion to approve the minutes as presented and Commissioner Moore seconded. The motion passed unanimously.

**Approval of June and July financials:** Joan Kerley reported that water and sewer revenues for June were \$306,564; expenses were \$324,696. Year to date, water and sewer revenue exceeded expenses by \$137,848. Gas operating revenues totaled \$102,828; operating expenses not including the cost of gas were \$31,256. Year to date, gas revenue exceeded expenses by \$503,098. Commissioner Bone made a motion to accept the June financials as presented and Commissioner Moore seconded. The motion passed unanimously. July financials were incomplete and deferred to next meeting.

**General Manager's Report:** Kim Ramsey reported that the sewer rehab project is progressing and is hoping to take bids in September. The H&H Study on the building project should be completed by the end of August. FEMA approval may take up to 90 days with a best case scenario of bidding in early 2021. Greg Leffew submitted a response to TDEC regarding the draft consent order for the WWTP and collection system. Rockwood High School sent a thank you letter for the water fountains we installed there. Because refunding customers online fees seems to be decreasing City Hall traffic, Ms. Ramsey requested that the Board extend the practice for another month. Commissioner Anderson made a motion to extend to the end of September and Commissioner Bone seconded. The motion passed unanimously.

**OLD BUSINESS:**

- a. **I&I report:** A written report was provided to Commissioners.
- b. **Consideration and approval of employee adjustments:** Because July financials were not yet completed, Commissioner Bone made a motion to defer and Commissioner Moore seconded. The motion passed unanimously.

**NEW BUSINESS:**

- a. **Consideration and approval of gas purchasing plan:** The plan was presented by Earl Burton at last month's meeting. Commissioner Moore made a motion to approve the plan and Commissioner Anderson seconded. The motion passed unanimously.

- b. Consideration and approval of Water Leak Customer Program proposals:** Two proposals were received – Servline and Water Leak Relief LLC. Servline presented the lower proposal for residential customers and was \$.05 higher for commercial customers. Commissioner Moore made a motion to approve the lower bid from Servline and Commissioner Anderson seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 6:30 PM by motion of Commissioner Bone and second by Commissioner Anderson.

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Loren Bone, Vice Chairman

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Joan Kerley, Secretary