

**REGULAR MEETING OF THE  
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

**October 22, 2019 @ 6:00 P.M.**

The meeting was called to order at Rockwood City Hall at 6:00 P.M. with Chairman Darryl Meadows presiding. Commissioners Loren Bone, and Joe Moore were present; Commissioners Bobby Anderson and Jeff Penley were absent.

**Public Comment:** None.

**Approval of September Minutes:** Commissioner Bone made a motion to approve the minutes as presented and Commissioner Moore seconded. The motion passed unanimously.

**Approval of September Financials:** Commissioner Bone made a motion to accept financials as presented by Daniel Peterson and Commissioner Moore seconded. The motion passed unanimously.

**General Manager's Report:** Kim Ramsey reported that a CDBG grant has been approved for sewer rehab in the amount of \$550,000. It requires a match of \$125,000 and bids should be let in January or February.

**OLD BUSINESS:**

- a. **I&I report:** A written report was provided to all Commissioners.

**NEW BUSINESS:**

- a. **Ratify and approve hiring of Delaware legal counsel relative to Bayou Steel bankruptcy:** Notice was received that bankruptcy was filed on October 1<sup>st</sup> in Delaware. Representation in Delaware is necessary to file a claim and/or a court order to disconnect services if no funds are given for payment. Connolly & Gallagher was determined by Greg Leffew to be the best fit. Commissioner Bone made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.
- b. **Consideration and approval of recommendation to City Council for FEMA grant application:** A resolution was resented to allow the Mayor to proceed with applications for the FEMA grant to study Hydraulic and Hydrologic as it applies to the flood plain. There may be matching funds that apply as the new building sites are studied. Commissioner Moore made a motion to approve the resolution and Commissioner Bone seconded. The motion passed unanimously.
- c. **Consideration and approval of Resolution for Property Conservation grant – PEPartners:** This grant of up to \$4,000 is offered through our insurance company to be used for property security. The funds will be used for reimbursement for a security

system at the WWTP. Commissioner Bone made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.

- d. Consideration and approval of Tennessee Gas Pipeline agreements – Earl Burton:** With a 5-year agreement, gas costs would be reduced approximately \$55,000 per year. Commissioner Moore made a motion to approve and Commissioner Bone seconded. The motion passed unanimously.
- e. Consideration and approval of gas rates – Daniel Peterson:** The recommended base rate per Dth is \$5.23 – a slight increase over last year. Commissioner Bone made a motion to approve and Commissioner Moore seconded.
- f. Consideration and approval of Cintas uniform contract amendment:** Uniforms for crews must be fire resistant and must be laundered in a certain way for maintain fire resistance. There is now a lighter weight uniform that will cost slightly more than provided by the current contract. Cintas will re-outfit at no cost with a contract extension. The two-year remaining contract would be extended to sixty months. Commissioner Moore made a motion to approve and Commissioner Bone seconded. The motion passed unanimously.
- g. Consideration and approval of Resolution for Water Sewer rates:** This follows discussion from the February rate workshop. This is an adjustment of the rate structure and not a percentage increase. The current base rate includes 200 CF of water and the recommendation is to decrease that to 175 CF for residential customers and 100 CF for commercial/industrial customers. It is the responsibility of the City to adopt the resolution. The last rate increase was January 2017. Commissioner Bone made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.
- h. Consideration and approval of demolition contract for Front St/Rathburn St properties:** Bids were let for the demolition and the only bids received was from Total Demolition. Total bid was \$37,650 and Ms. Ramsey recommended approval. Commissioner Moore made a motion to approve and Commissioner Bone seconded. The motion passed unanimously.
- i. Consideration and approval of engineering services for Raw Water Intake – Gresham Smith:** Total cost of the design is \$64,765 plus \$1,526 in reimbursable expenses. This project is included in our Capital Improvement Plan. Commissioner Moore made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.
- j. Consideration and approval of survey for FEMA study – Roane Land Surveying:** Jimmy Hill submitted a proposal for an hourly rate that will be monitored weekly. Commissioner Bone made a motion to approve and Commissioner Moore seconded. The motion passed Unanimously.

- k. Consideration and approval of collection list ending July 2019:** A total of \$14,131.40 was submitted for write off. Anything above \$1,000 will be given to our attorney. Commissioner Bone made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 7:05 PM by motion of Commissioner Bone and seconded by Commissioner Moore.

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Darryl Meadows, Chairman

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Joan Kerley, Secretary