

**REGULAR MEETING OF THE  
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

**November 26, 2019 @ 6:00 P.M.**

The meeting was called to order at Rockwood City Hall at 6:00 P.M. with Vice Chairman Loren Bone presiding. Commissioners Bobby Anderson and Commissioner Jeff Penley were present; Chairman Darryl Meadows and Commissioner Joe Moore were absent.

**Public Comment:** None.

**Approval of October Minutes:** Commissioner Penley made a motion to approve the minutes as presented and Commissioner Anderson seconded. The motion passed unanimously.

**Approval of October Financials:** Joan Kerley reported that water/sewer revenues were \$340,434, expenses were \$229,471, and revenue exceeds expenses YTD at \$186, 204. Gas revenue for the month was \$136,046, expenses excluding gas cost were \$81,957, and expenses exceed revenue YTD at \$51,331. Commissioner Penley made a motion to accept financials as presented and Commissioner Anderson seconded. The motion passed unanimously.

**General Manager's Report:** Kim Ramsey reported that a 98.6 was the grade received on the sanitary survey. Greg Leffew has prepared an appeal to the Director's Order that will be presented to TDEC on December 3<sup>rd</sup>. Auditors performed field work yesterday and today. There has been no approval of the mitigation plan as of today.

**OLD BUSINESS:**

- a. **I&I report:** A written report was provided to all Commissioners.

**NEW BUSINESS:**

- a. **Ratify payment for Gate Station Project to S.J. Patterson:** This project was previously approved by the Board but has been delayed due to weather. The total amount paid to this sole source certified welder was \$37,000 which is less than budgeted. Ratification was requested due to the cost. Commissioner Penley made a motion to approve and Commissioner Anderson seconded. The motion passed unanimously.
- b. **Ratify agreement for Bayou Steel bankruptcy:** Our legal counsel in Delaware has worked out an agreement that includes \$8,000 in surety and \$22,000 to be paid toward bills. It was necessary to sign quickly to avoid additional legal fees. Ms. Ramsey signed and asked for ratification of the agreement. Commissioner Anderson made a motion to approve the resolution and Commissioner Penley seconded. The motion passed unanimously.

- c. Ratify rental of property located at 203 Front Street by Roane Transportation Services, LLC:** No hardship is created by the requested rental of the property for storage. Greg Leffew will draw up the lease for the \$500 per month rent. Commissioner Anderson made a motion to approve and Commissioner Penley seconded. The motion passed unanimously.
  
- d. Consideration and approval of Drought Management Plan updated June 2019:** The Board is required to adopt the plan after approval from TDEC. Commissioner Anderson made a motion to approve and Commissioner Penley seconded. The motion passed unanimously.
  
- e. Consideration and approval of engineering proposal for design and contract services for Sewer Rehabilitation project funded by CDBG – WK Dickson:** This proposal is for the evaluation, design, and preparation of bid documents for the project. The contract total is \$61,948 and is reimbursable from the CDBG grant. Commissioner Anderson made a motion to approve and Commissioner Penley seconded. The motion passed unanimously.
  
- f. Consideration and approval of Christmas bonuses for employees:** Commissioner Penley recommended \$400 for full-time employees and \$250 for permanent part-time employees. He made that motion and Commissioner Anderson seconded. The motion passed unanimously.
  
- g. Consideration of December meeting schedule:** Commissioner Anderson made a motion that there will be no meeting unless there is an emergency and Commissioner Penley seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 6:38 PM by motion of Commissioner Anderson and seconded by Commissioner Penley.

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Loren Bone, Vice Chairman

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Joan Kerley, Secretary