

**REGULAR MEETING OF THE  
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

**January 25, 2022 @ 6:00 P.M.**

The meeting was called to order at the Rockwood City Hall at 6:00 P.M. with Chairman Loren Bone presiding. Commissioners Bobby Anderson, Mark Clem, Joe Moore, and Jeff Penley were present.

**Public Comment:** None.

**Approval of November Minutes:** Commissioner Moore made a motion to approve the minutes as presented and Commissioner Anderson seconded. The motion passed unanimously.

**Approval of November and December financials:** Daniel Peterson reported that water and sewer revenues for November were \$342,484; expenses were \$271,591. Year to date, water and sewer expenses exceeded revenue by \$58,785. Gas operating revenues totaled \$254,386; operating expenses not including the cost of gas were \$76,862. Year to date, gas expenses exceeded revenue by \$239,532. Water and sewer revenues for December were \$323,387; expenses were \$283,994. Year to date, water and sewer expenses exceeded revenue by \$30,022. Gas operating revenues totaled \$487,779; operating expenses not including the cost of gas were \$83,718. Year to date, gas expenses exceeded revenues by \$52,456. Commissioner Clem made a motion to accept the financials as presented and Commissioner Moore seconded. The motion passed unanimously.

**General Manager's Report:** Kim Ramsey Leffew reported that Covid cases among staff have increased with three employees currently out of work.

**OLD BUSINESS:**

- a. **I&I report:** The annual CMOM Report was provided to Commissioners. Utility Inspection Services has completed about 80% of the system inspection and WWTP flows have decreased because of the repairs made from the inspection.
- b. **Discussion and approval of financial plan for the building and AMI meter projects – Daniel Peterson CPA:** The bids received for both projects exceeded the original estimates and the staff has worked with Daniel to determine the feasibility of the two projects at the increased price. Using conservative estimates for revenue and expenses, Mr. Peterson provided data that indicates that RWSG can afford the two projects while meeting the service needs of the current customers. He presented ratios that reflect the ability of RWSG to meet expected minimums while maintaining enough cash reserves for operating activities. There will not be a large cash reserve but adequate reserves will exist. Commissioner Moore made a motion to approve the financial plan and proceed with projects and Commissioner Clem seconded. The motion passed unanimously.

**NEW BUSINESS:**

- a. Consideration and approval of additional engineering services for Tom Fuller Park Sewer Pump Station and Force Main – Cannon and Cannon, Inc:** An amendment (\$12,175) was received to amend the original scope of work to include the study of the system adequacy for handling the downstream effects of the additional flow of wastewater. Commissioner Moore made a motion to approve the amendment and Commissioner Penley seconded. The motion passed unanimously.
  
- b. Presentation and approval of the purchase of 2 F-150 Trucks (2022) – Jerry Duncan Ford:** The state bid of \$28,243 each would be the cost of the trucks with a potentially long delivery date of next fiscal year due to supply issues. Commissioner Penley made a motion to approve the purchase and Commissioner Clem seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 6:44 PM by motion of Commissioner Clem and second by Commissioner Anderson.

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Loren Bone, Chairman

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Joan Kerley, Secretary