

**REGULAR MEETING OF THE  
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

**April 25, 2023 @ 6:00 P.M.**

*A Budget Workshop was held at 5:00 P.M. with the Regular Meeting following.*

The meeting was called to order at Rockwood City Hall at 6:00 P.M. with Chairman Loren Bone presiding. Commissioners Mark Clem, Larry Davis, Joe Moore, and Ronnie Thompson were present.

**Public Comment:** Jack McNew, 111 College Grove Road, needed an explanation of why his bills are so late in arriving to his residence. He was offered a solution of having the bills also emailed so he knows the amount and can pay earlier.

**Approval of March Minutes:** Commissioner Moore made a motion to approve the minutes as presented and Commissioner Davis seconded. The motion passed unanimously.

**Approval of March financials:** Daniel Peterson reported that water and sewer revenues for March were \$343,883; expenses were \$279,837. Year to date, water and sewer revenue exceeded expenses by \$396,248. Gas operating revenues totaled \$367,442; operating expenses not including the cost of gas were \$78,453. Year to date, gas revenue exceeded expenses by \$657,361. Commissioner Moore made a motion to accept the financials as presented and Commissioner Thompson seconded. The motion passed unanimously.

**General Manager's Report:** Kim Leffew reported that the buildings are progressing. Expected moving dates are June/July for the Operation Center and August for the Administration Building. Tausha Bruneel has been training as Finance Director and is doing well. Heather Norton has been hired as Clerk.

**OLD BUSINESS:**

- a. **I&I report:** A written report was provided for March.


**NEW BUSINESS:**


- a. **Consider and approve RWSG Cybersecurity Policy:** The Comptroller's Office and EPA are requiring that a policy be in place by July 1, 2023. A draft was given to all Commissioners that will require annual updates. Commissioner Davis made a motion to approve and Commissioner Thompson seconded. The motion passed unanimously.
- b. **Consider and approve purchase of E60-R2-Series Bobcat Compact Excavator:** There are currently two excavators on our lot. The oldest is around 15 years old and is broken down. The estimate for repair has been quoted at \$30,000. Using the new purchasing policy, various vendors have been visited to determine what is in stock. The Bobcat quote included a trade-in allowance of \$10,000 and a bid of \$75,614.70. A

quote from Kubota was given at \$77,843.93 with no trade-in. Commissioner Moore made a motion to accept the Bobcat quote with sale/trade-in of old equipment and Commissioner Clem seconded. The motion passed unanimously.

- c. Consider and approve disposal/trade-in of equipment:** Approved in b. above.

After a brief communication from board members, the meeting was adjourned at 6:42 PM by motion of Commissioner Clem and second by Commissioner Davis.

  
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Loren Bone, Chairman

  
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Joan Kerley, Secretary