

**REGULAR MEETING OF THE  
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

**May 23, 2023 @ 6:00 P.M.**

The meeting was called to order at Rockwood City Hall at 6:00 P.M. with Chairman Loren Bone presiding. Commissioners Mark Clem, Larry Davis, Joe Moore, and Ronnie Thompson were present.

**Public Comment:** None

**Approval of April Minutes:** Commissioner Davis made a motion to approve the minutes as presented and Commissioner Thompson seconded. The motion passed unanimously.

**Approval of April financials:** Tausha Bruneel reported that water and sewer revenues for April were \$324,875; expenses were \$248,011. Year to date, water and sewer revenue exceeded expenses by \$413,762. Gas operating revenues totaled \$322,997; operating expenses not including the cost of gas were \$90,013. Year to date, gas revenue exceeded expenses by \$674,960. Commissioner Davis made a motion to accept the financials as presented and Commissioner Clem seconded. The motion passed unanimously.

**General Manager's Report:** Kim Leffew reported that the buildings are progressing. Anticipated moving dates are June/July for the Operation Center and August for the Administration Building. The new RV Park is planning to open in June. To close out the sewer pump station it needs additional estimated \$19,000 and we will be asking the City to split since it was a joint project. Budget numbers will be available at the June meeting and final budget approval will be June.

**OLD BUSINESS:**

- a. **I&I Report:** A written report was provided to all Commissioners.

**NEW BUSINESS:**

- a. **Consider and ratify Change Order 10R2, 15 and 20- Jenkins and Stiles:** 10R2 is for additional electrical in both the admin building and operations building. #15 is for additional soffits in the admin building. #20 is for a traffic sensor for the drive-thru. Commissioner Moore made a motion to approve and Commissioner Thompson seconded. The motion passed unanimously.
- b. **Consider and approve cross connection fee for TUA:** To cover the cost of using the TUA services it was recommended to add a \$0.27 cents cross connection fee to all water customers. Commissioner Moore made a motion to approve and Commissioner Clem seconded. The motion passed unanimously.

- c. **Consider and approve contract for water loss services - ASTERRA:** This company uses new technology to find water leaks before they come to the surface via satellite and show on a map. They also can locate leaks in our pressure sewer lines. Proposed amount for the study and analysis is \$35,000. We would plan to evaluate the maps before committing to their “boots on the ground” part of the program to see if we can rectify the leaks in house instead of contracting it out. Commissioner Moore made a motion to approve and Commissioner Clem seconded. The motion passed unanimously.
- d. **Consider and approve audit proposal for year ending June 30, 2023- Mitchell Emert & Hill, P.C.:** The proposal fee has increased to \$27,100. The recommendation was to approve the contract as submitted for an additional year. Commissioner Davis made a motion to approve and Commissioner Thompson seconded. The motion passed unanimously.
- e. **Consider adjustment for 739 Sherwood Dr:** The owner would like an adjustment for the sewer since Servline denied the claim. Commissioner Moore made a motion to wait until the June meeting to get more information about the leak and Commissioner Thompson seconded. The motion passed unanimously.
- f. **Consider adjustment for 0 Pond Grove Circle:** The Rams Organization Director emailed requesting an adjustment due to leak denial by Servline. They had a fixture break in their bathroom during December causing the water to run continuously. Commissioner Davis made a motion to approve but failed for lack of a second.
- g. **Consider and approve amendment and renewal for Safe Point Agreement with Loomis:** In the process of adding a new user to our Loomis machine for cash deposits, our account manager notified that it was time to renew our contract and that she could reduce the monthly fee to \$450/month. Commissioner Moore made a motion to approve and Commissioner Clem seconded. The motion passed unanimously.
- h. **Consider and approve appointment of Board Secretary:** With Joan Kerley retiring the Board Secretary position is vacant. Commissioner Moore made a motion to approve Tausha Bruneel as the Board Secretary and Commissioner Davis seconded. The motion passed unanimously.
- i. **Consider and approve New Resolution 23-03:** Congratulations to Joan Kerley on her retirement. Commissioner Moore made a motion to approve and Commissioner Clem seconded. The motion passed unanimously.

After a brief communication from board members, the meeting was adjourned at 6:44 PM by motion of Commissioner Clem and second by Commissioner Davis.



---

Loren Bone, Chairman



---

Tausha Bruneel, Secretary