

**REGULAR MEETING OF THE  
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

**February 27, 2024 @ 6:00 P.M.**

The meeting was called to order at Administrative Building at 6:00 P.M. with Chairman Mark Clem presiding. Commissioners Paul Kamikawa, Joe Moore, Ronnie Thompson and Larry Davis were present.

**Public Comment:** Charles Carter 406 E Rockwood St. with questions regarding his bill.

John Skidmore RWSG with gas public questionnaire.

**Approval of Jan Minutes:** Commissioner Kamikawa made a motion to approve the minutes as presented and Commissioner Davis seconded. The motion passed unanimously.

**Approval of Jan Financials:** Tausha Bruneel reported that water and sewer revenues for January were \$331,458; expenses were \$287,360. Year to date, water and sewer expenses exceeded revenues by \$187,169. Gas operating revenues totaled \$525,445; operating expenses not including the cost of gas were \$94,784. Year to date, gas expenses exceeded revenue by \$91,943. Commissioner Davis made a motion to accept the financials as presented and Commissioner Thompson seconded. The motion passed unanimously.

**General Manager's Report:** We had a large water break under the railroad and we had to close off the segment of pipe and abandon. We will be checking the fire flows to make sure it does not cause any issues. We had to hire a contractor to put in 2 shut off valves and our crew had to put in 2 more farther in to close it off completely prior to cutting the pipe. The whole cost was about 50-60K. We hope to be receiving a grant to make a model of our system to ensure the abandonment does not cause any future issues and to assist us in future concerns in the system.

CDBG project is slated to start April 1, 2024.

The Goal program will be starting soon with the automated phone calls regarding the gas surveys. This is required for our Public Awareness Program.

We have 2 retirements coming up. Albert Pounds will be retiring April 12 and John Skidmore on June 28.


**OLD BUSINESS:**

- a. **Operation Report:** Brian Reed and Bonnie Fugate presented January reports with no questions.

**NEW BUSINESS:**

- a. Consideration and approval of addendum to Ardurra Contract for CDBG:** The design firm is asking for additional funds for work completed. Recommend approval. Commissioner Moore made a motion to accept and Commissioner Kamikawa seconded. The motion passed unanimously.
- b. Consideration and Ratification of meter installation- Emergency Contract:** Rogers Hydrant Service came to replace water meters that had dead transmitters with the new Iperl meters and transmitters as well as some Lead and Copper. Commissioner Moore made a motion to ratify and Commissioner Thompson seconded.
- c. Update and status of meter project -ECCO:** We have 2 representatives from ECCO to discuss supply chain issues on water transmitters. The transmitters use the same chips used in cars that are having a shortage due to COVID. We have 2,000 water transmitters still owed to the utility. There will, however, be a delivery of 1,000 water transmitters by March 4<sup>th</sup> with the remaining 1,000 being delivered by April. We have a target date of March 18<sup>th</sup> for a soft start with 2 people installing both water and gas. The soft start is to give time for the billing software to work out any issues due to the mass change out file being uploaded into the billing software. We have a goal of June/July of being finished with the project but would like to request the contract to be extended to Dec 2024. Commissioner Kamikawa made a motion to approve the contract extension and Commissioner Moore seconded. The motion passed unanimously.
- d. Consideration and approval for authorization for RWSG attorney to proceed with disconnection procedure for delinquent account:** Victorian Square currently owes the Utility \$28,142.63 and has a new bill coming out in 2 days that will put them at \$35,985.44. Rockwood Electric Utility has issued a 30-day shut-off notice and we would like to follow suit. The Chamberlain Board has also issued them a "Notice to vacate in 60 days". The state is now involved and will be moving the residents to other facilities. Commissioner Davis made a motion to approve and Commissioner Kamikawa seconded. The motion passed unanimously

After a brief communication from board members, the meeting was adjourned at 6:58 PM by motion of Commissioner Davis and second by Commissioner Kamikawa.

  
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Mark Clem, Chairman

  
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Tausha Bruneel, Secretary