

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

January 11, 2024 @ 6:00 P.M.

The meeting was called to order at Administrative Building at 6:00 P.M. with Chairman Mark Clem presiding. Commissioners Paul Kamikawa, Joe Moore, Ronnie Thompson and Larry Davis were present.

Public Comment: Rockwood High School students were present to observe the meeting for class credit.

Kenneth March, owner of Shape Up gym at 1436 N Gateway Ave present to discuss recent discrepancy in bill.

Approval of Nov Minutes: Commissioner Davis made a motion to approve the minutes as presented and Commissioner Kamikawa seconded. The motion passed unanimously.

Approval of Nov Financials: Daniel Peterson reported that water and sewer revenues for November were \$347,961; expenses were \$328,566. Year to date, water and sewer expenses exceeded revenues by \$96,149. Gas operating revenues totaled \$257,519; operating expenses not including the cost of gas were \$110,298. Year to date, gas expenses exceeded revenue by \$200,960. Commissioner Moore made a motion to accept the financials as presented and Commissioner Kamikawa seconded. The motion passed unanimously.

Approval of December Minutes: Commissioner Moore made a motion to approve the minutes as presented and Commissioner Davis seconded. The motion passed unanimously.

Approval of December Financials: Daniel Peterson reported that water and sewer revenues for December were \$317,279; expenses were \$302,754. Year to date, water and sewer expenses exceeded revenues by \$158,113. Gas operating revenues totaled \$413,105; operating expenses not including the cost of gas were \$87,685. Year to date, gas expenses exceeded revenue by \$73,520. Commissioner Moore made a motion to accept the financials as presented and Commissioner Davis seconded. The motion passed unanimously.

General Manager's Report: Update on Victorian Square from last meeting is they have not made any payments since Nov 13, 2023. They are delinquent on November late fees and December current charges. The Board discussed that they are still waiting on grant monies and the Chamberlain Board is working with them.

The current meter project contract ended as of Dec 2023. The vendor (ECCO) sent an addendum but we will ask them to come and explain why they have not completed the contract on time before voting to extend the contract and signing the addendum. General Manager will send the contract to our attorney before the next meeting. The difficulties caused by the meter delays was discussed.

OLD BUSINESS:

- a. **Operation Report:** Brian Reed and Bonnie Fugate presented November and December reports with no questions.

NEW BUSINESS:

- a. **Discussion and approval of bids for CDBG Sewer Rehabilitation Project:** The bids were opened at City Hall. Ardurra sent their report and recommendations to accept the low bid from Hurst Excavating, LLC. Commissioner Moore made a motion to accept and Commissioner Davis seconded. The motion passed unanimously.
- b. **Resolution for additional funding for CDBG sewer Rehabilitation Project:** After the bids were opened, RWSG will need to increase its commitment amount from \$70,000 to \$812,874.00 to cover all of the match expenses. Recommend approval of the Resolution 24-01. Commissioner Moore made a motion to approve and Commissioner Davis seconded. The motion passed 4 to 1 with Commissioner Kamikawa abstained.
- c. **Consideration and approval of renewal of uniform agreement – Cintas:** Renewal for a 60-month agreement. Recommend approval of the renewal. Commissioner Thompson made a motion to approve and Commissioner Kamikawa seconded. The motion passed unanimously.
- d. **Consideration and approval of Collection list dated 9/26/23:** Commissioner Kamikawa made a motion to approve the Collection list dated 9/26/23 and Commissioner Thompson seconded. The motion passed unanimously

After a brief communication from board members, the meeting was adjourned at 7:07 PM by motion of Commissioner Thompson and second by Commissioner Kamikawa.



Mark Clem, Chairman



Tausha Bruneel, Secretary