

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

April 23, 2024 @ 6:00 P.M.

The meeting was called to order at Administrative Building at 6:00 P.M. with Chairman Mark Clem presiding. Commissioners Paul Kamikawa and Joe Moore were present. Ronnie Thompson and Larry Davis were absent.

Public Comment: None.

Approval of March Minutes: Commissioner Kamikawa made a motion to approve the minutes as presented and Commissioner Moore seconded. The motion passed unanimously.

Approval of March Financials: Tausha Bruncel reported that water and sewer revenues for March were \$346,026; expenses were \$270,038. Year to date, water and sewer expenses exceeded revenues by \$129,136. Gas operating revenues totaled \$453,292; operating expenses not including the cost of gas were \$89,455. Year to date, gas revenue exceeded expenses by \$533,981. Commissioner Kamikawa made a motion to accept the financials as presented and Commissioner Moore seconded. The motion passed unanimously.

General Manager's Report: The meter project still going smoothly but not quite where we would like it to be with only the two installers from ECCO. The Board agreed with the General Manager's request that we pursue an additional installer to assist if available.

Research from the last meeting about the customer's request to have an adjustment made on the sewer portion of his bill from a leak inside the home has shown that in the last 2 years the Board had not made any of those adjustments. Commissioner Kamikawa made a motion to offer the customer an arrangement on the balance owed in addition to their current monthly bill to get it paid. Commissioner Moore seconded. The motion passed unanimously.

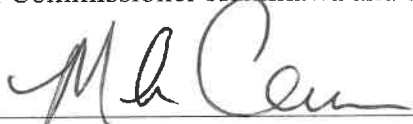
OLD BUSINESS:

- a. **Operation Report:** Presented February reports with no questions.
- b. **Update and consideration of authorization of utility attorney to file suit related to delinquency of Victorian Square Assisted Living account:** The attorney fees would range from \$1500 to \$2000 and up with no guarantee of recovering any of those monies. Commissioner Kamikawa made a motion to cut ties, move on, and not proceed with any legal suit. Commissioner Moore seconded. The motion passed unanimously.

NEW BUSINESS:

- a. **Consideration and approval of CEC contract for FEMA:** Final item with the new building project needed to close out the FEMA permit. Recommend approval. Commissioner Moore made a motion to approve and Commissioner Kamikawa seconded. The motion passed unanimously.
- b. **Consideration and approval of Ardurra contract for water model:** This would be a computer model of our water and sewer system. It would show how it functions and flows. It would allow more accurate analysis with fire flows and future developments. We applied for a grant but missed award by 1 point. It would be \$25K for the model and \$10K for the calibration. Commissioner Kamikawa made a motion to approve and Commissioner Moore seconded.
- c. **Consideration and approval of update to Rate Schedule IT-06 (Transport customer natural gas contract rate):** There has not been an update to these rates since 2017 and our gas consultant has recommended the increase. Commissioner Moore made a motion to approve and Commissioner Kamikawa seconded. The motion passed unanimously.

After a brief communication from board members, the meeting adjourned at 6:39 PM by motion of Commissioner Kamikawa and second by Commissioner Moore.



Mark Clem, Chairman



Tausha Bruneel, Secretary