

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

June 18, 2024 @ 6:00 P.M.

The meeting was called to order at Administrative Building at 6:00 P.M. with Chairman Mark Clem presiding. Commissioners Paul Kamikawa, Larry Davis, Joe Moore and Ronnie Thompson were present.

Public Comment: None

Approval of May Minutes: Commissioner Davis made a motion to approve the minutes as presented and Commissioner Kamikawa seconded. The motion passed unanimously.

Approval of May Financials: Daniel Peterson reported that water and sewer revenues for May were \$357,492; expenses were \$355,632. Year to date, water and sewer expenses exceeded revenues by \$238,435. Gas operating revenues totaled \$163,424; operating expenses not including the cost of gas were \$123,690. Year to date, gas revenue exceeded expenses by \$502,066. Commissioner Moore made a motion to accept the financials as presented and Commissioner Kamikawa seconded. The motion passed unanimously.

General Manager's Report: We had a repair of a high service pump at the Water Treatment Plant as an emergency purchase totaling \$25,217.68. Per purchasing policy, the Board has to be notified. John Skidmore will be retiring and his retirement luncheon is June 20th and all are invited. The development of the CIP plan has been delayed due to the budget not being ready. Should be ready in July. Stephen Skeen passed his water plant exam and is now double certified at both plants. We have more staff taking exams next week and in the following months. The City and REU will be allowing their employees off July 5th in addition to July 4th and asking if we can as well for our employees. Commissioner Moore made a motion to approve and Commissioner Kamikawa seconded. The motion passed unanimously. RVES career day was a huge success and they sent a thank you card along with pictures of our staff at the event. "Rockin the Ramp" from the City is asking for sponsorship for this year's event. Recommend doing \$1,000.00 like last year. Commissioner Moore made a motion to approve and Commissioner Thompson seconded. The motion passed unanimously.

OLD BUSINESS:

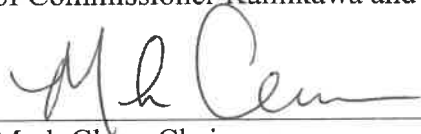
- a. **Operation Report:** Presented May reports with no questions.

NEW BUSINESS:

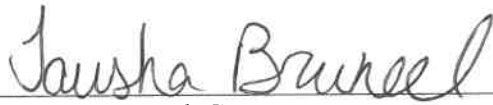
- a. **Consideration and approval of Resolution 24-01 related to State Revolving Fund requirement for Water Plant Renovation Project:** We have a total of \$5.5M in ARPA Funds tied to this increase. Option 1 – Flat fee of \$14 to all water customers that would generate roughly \$3.3M cumulative over 5 years. Option 2 - \$4 in year 1, \$8 in year 2, \$10 in year 3, \$12 in year 4, \$14 in year 5 would generate roughly \$2.3M over 5 years. Both of these options would start August 1, 2024 and would continue at the \$14 after year 5 and thereafter. Commissioner Kamikawa made a motion to approve Option 2 and Commissioner Davis seconded. The motion passed unanimously.

- b. **Consideration and approval of Collection List - dated 5/31/24:** Commissioner Moore made a motion to approve and Commissioner Kamikawa seconded. The motion passed unanimously.
- c. **Consideration and approval of Organizational Chart:** With the recent retirements we've had some opportunities for growth for our employees to be promoted. This organization chart reflects those changes. Commissioner Davis made a motion to approve and Commissioner Thompson seconded. Commissioner Kamikawa opposed. The motion carries.
- d. **Consideration and approval of Budget FY 24-25:** Commissioner Thompson made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.

After a brief communication from board members, the meeting adjourned at 6:41 PM by motion of Commissioner Kamikawa and second by Commissioner Davis.



Mark Clem, Chairman



Tausha Bruneel, Secretary