

**REGULAR MEETING OF THE  
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

**September 24, 2024 @ 6:00 P.M.**

The meeting was called to order at Administrative Building at 6:00 P.M. with Chairman Mark Clem presiding. Commissioners Larry Davis, Harold Holloway, Paul Kamikawa and Ronnie Thompson were present.

**Public Comment:** None

**Approval of August Minutes:** Commissioner Kamikawa made a motion to approve the minutes as presented and Commissioner Thompson seconded. The motion passed unanimously.

**Approval of June Financials:** Tausha Bruneel reported that year to date for year end, expenses exceed revenue by \$366,974 before capital contributions and grant income of \$558,194. All combined, the year to date results are an increase in net position of \$191,220. Gas year to date, revenues exceed expenses by \$404,057. Commissioner Holloway made a motion to accept the financials as presented and Commissioner Kamikawa seconded. The motion passed unanimously.

**Approval of July Financials:** Tausha Bruneel reported that for July revenue exceeded expenses for the month by \$18,284. Capital contributions and grants of \$76,712 resulted in an overall increase in net position of \$94,996. Gas expenses exceeded revenues by \$103,234 for the month. Commissioner Kamikawa made a motion to accept the financials as presented and Commissioner Thompson seconded. The motion passed unanimously.

**Approval of Aug Financials:** Tausha Bruneel reported that for August revenue exceeded expenses for the month by \$35,125. Gas expenses exceeded revenues by \$8,956 for the month. Commissioner Holloway made a motion to accept the financials as presented and Commissioner Kamikawa seconded. The motion passed unanimously.

**General Manager's Report:** To continue the flow of the meter project we have hired 2 installers to take over outside of the initial contract. One we have hired as a part-time temporary employee and the other as a contractor.

The lead and copper survey must be completed by October. We have applied for a grant to assist with the replacement of the lead lines in the system and have received \$250,000.

The Water Treatment Plant upgrades are continuing with the bid opening in November 2024 to start the project in January 2025.

To follow up from last month's meeting as requested I have come up with a succession plan to handle retirements, resignations and emergency situations. Commissioner Davis made a motion to defer until October meeting and Commissioner Kamikawa seconded. The motion passed unanimously.

**OLD BUSINESS:**

- a. **Operation Report:** Presented August reports with no questions.

**NEW BUSINESS:**

- a. **Gas Purchasing Report - Earl Burton:** Earl recommends we hedge but to wait until the high \$2 range which will be closer to November time-frame. Commissioner Holloway made a motion to hedge if the price drops below \$2.90. Commissioner Thompson seconded. The motion passed unanimously.
- b. **Consideration and approval of Meter Install Contract:** Eli Welch is the contractor we hired to finish out the rest of our meter project. His current contract is for 200 meters. We are requesting the contract be extended to finish the rest of the meters. Commissioner Kamikawa made a motion to approve and Commissioner Davis seconded. The motion passed unanimously.

After a brief communication from Board the meeting adjourned at 6:49 PM by motion of Commissioner Holloway and seconded by Commissioner Kamikawa. The motion passed unanimously.



Mark Clem, Chairman



Tausha Bruneel, Secretary