

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

July 22, 2025 @ 6:00 P.M.

The meeting was called to order at Administrative Building at 6:00 P.M. with Chairman Mark Clem presiding. Commissioners Harold Holloway, Larry Davis, James Nuckols and Ronnie Thompson were present.

Public Comment: None

Approval of June Regular Minutes: Commissioner Davis made a motion to approve the minutes as presented and Commissioner Holloway seconded. The motion passed unanimously.

Approval of June Financials: Need to be deferred to July.

General Manager's Report: Still no offer on the Church St property. Victorian Square has been served their lawsuit and have sent in payment to Sharon Clark, our attorney. We are just waiting on the funds to clear and she will pass those funds along to us to apply to their balance owed and proceed with the dismissal of the lawsuit.

Update from last meeting in regards to the sewer charge applying if available, whether connected or not. There is currently no issue to remove those sewer charges from those not connected since we do not have bonds that require it. Requesting the Boards permission to ask Sharon Clark, attorney, to write up a resolution to change the current policy. This change requires a change in Ordinance by City Council. The Board agreed to move forward and present at the next board meeting.

OLD BUSINESS:

- a. **Operation Report:** Presented June reports with no questions.

NEW BUSINESS:

- a. **Consideration and Approval of Amended Resolution 25-06:** Amend to update outside commercial per 1,000 gallons typo. Commissioner Nuckols made a motion to withdraw Resolution 25-06 and Commissioner Holloway seconded. The motion passed. Commissioner Davis made a motion to adopt Resolution 25-06 Amended and Commissioner Thompson seconded.
- b. **Consideration and Approval of Purchasing Policy update:** At the request of the Board from June 2025 meeting to lower the Purchasing Policy to limits from \$25,000 to \$15,000, the policy has been amended. Commissioner Holloway made a motion to approve and Commissioner Nuckols seconded. The motion passed unanimously.
- c. **Consideration and Approval of Resolution 25-07-Banking Change:** Commissioner Holloway made a motion to approve Resolution 25-07 to change banks to US Bank and Commissioner Davis seconded. The motion passed unanimously.

- d. **Consideration and Approval of update to DOT Drug and Alcohol Plan:** In a recent audit of our current plan we need to update to add that the Follow-up Program not apply to a probationary employee. Commissioner Nuckols made a motion to approve the update. Commissioner Thompson seconded. The motion passed unanimously.
- e. **Public Awareness requests:** We received two requests for donations. One for the FCA Golf Tournament and one for the Rockwood Marina. Commissioner Holloway made a motion to decline both requests. Commissioner Thompson seconded. The motion passed unanimously.
- f. **Board Chair election and secretary:** Commissioner Thompson made a motion to nominate Commissioner Davis as Chairman and Commissioner Holloway seconded. The motion passed unanimously. Commissioner Davis made a motion to nominate Commissioner Holloway as Vice Chairman and motion failed due to lack of a second. Commissioner Thompson made a motion to nominate Commissioner Mark Clem as Vice Chairman and Commissioner Nuckols seconded. The motion passed unanimously. Commissioner Davis made a motion to nominate Tausha Bruneel as secretary and Commissioner Holloway seconded. The motion passed unanimously.

After a brief communication from Board the meeting adjourned at 6:47 PM by motion of Commissioner Holloway and seconded by Commissioner Nuckols. The motion passed unanimously.



Mark Clem, Chairman



Tausha Bruneel, Secretary