

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

August 26, 2025 @ 6:00 P.M.

The meeting was called to order at Administrative Building at 6:00 P.M. with Chairman Larry Davis presiding. Commissioners Harold Holloway, Mark Clem, and Ronnie Thompson were present. James Nuckols was absent

Public Comment: None

Approval of July Regular Minutes: Commissioner Holloway made a motion to approve the minutes as presented and Commissioner Thompson seconded. The motion passed unanimously.

Approval of July Called Minutes: Commissioner Holloway made a motion to approve the minutes as presented and Commissioner Thompson seconded. The motion passed unanimously.

Approval of June Financials: Commissioner Thompson made a motion to approve the financials as presented and Commissioner Holloway seconded. The motion passed unanimously.

Approval of July Financials: Commissioner Holloway made a motion to approve the financials as presented and Commissioner Thompson seconded. The motion passed unanimously.

General Manager's Report: We have two employees leaving for the positions at Y-12 in Oak Ridge and will be posting those jobs soon to get back to full staff as soon as possible. We have hired a new WTP Operator and we have one employee in the Apprentice Program for the WTP to become an operator.

OLD BUSINESS:

- a. **Operation Report:** Presented July reports with no questions.
- b. **Resolution 25-10 for sewer charge ordinance change:** This resolution will now proceed to City Council to remove the sewer charge if they are not connected to sewer. Commissioner Holloway made a motion to approve and Commissioner Thompson seconded. The motion passed unanimously.

NEW BUSINESS:

- a. **Consideration and Approval of employee benefits proposal:** Sarah McCain presented the upcoming benefit information. Commissioner Clem made a motion to approve level funding plan for health care with UHC and Commissioner Thompson seconded. The motion passed unanimously.
- b. **Consideration and Approval of Resolution 25-08 for Safety Grant:** This is a grant offered by Public Entity Partners to buy safety supplies. Commissioner Clem made a

motion to approve and Commissioner Holloway seconded. The motion passed unanimously.

- c. **Consideration and Approval of Resolution 25-09-Property Conservation Grant:** This grant (also Property Entity Partners) is to update the cameras at the WWTP. Commissioner Holloway made a motion to approve and Commissioner Thompson seconded. The motion passed unanimously.
- d. **Consideration and Approval of employee probation extension:** We have two employees, Sidney Gilreath and David Galyon, we would like to extend their probationary period. Commissioner Clem made a motion to extend. Commissioner Thompson seconded. The motion passed unanimously.
- e. **Consideration and Approval of update to Warm Thoughts Program:** We have inquired with a second organization, Family Promise, to help facilitate our Warm Thought Program in addition to Rockwood Ministerial Association. During discussion, Commissioner Holloway requested that we change the name of the program to Customer Relief Program to allow assistance for Water, Sewer and Gas. This is a Gas only program currently and we would need to follow up with our auditor along with our accountant to see if that is something that can be done since the current monies have been set aside as gas only. Commissioner Holloway made a motion to defer. Commissioner Clem seconded. The motion passed unanimously.
- f. **Consideration and Approval of update to Personnel Policy:** There were a few updates for the annual review. Commissioner Holloway made a motion to approve. Commissioner Thompson seconded. The motion passed unanimously.
- g. **Consideration and Approval of update to Purchasing Policy:** TCA has updated since the approval of our Purchasing Policy earlier in the year. This is a request to update the TCA citation so it is correct. Commissioner Clem made a motion to approve. Commissioner Thompson seconded. The motion passed unanimously.
- h. **Consideration and Approval of disposal of surplus equipment:** We have some larger pieces of equipment we would like to dispose of on Govdeals. The 1992 F-700 washer truck and 2007 F150 Ford truck and to put them on GOV Deals. Commissioner Holloway made a motion to approve. Commissioner Clem seconded. The motion passed unanimously.

After a brief communication from Board the meeting adjourned at 6:59 PM by motion of Commissioner Holloway and seconded by Commissioner Clem. The motion passed unanimously.



Larry Davis, Chairman



Tausha Bruneel, Secretary