

**REGULAR MEETING OF THE  
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

**November 25, 2025 @ 6:00 P.M.**

The meeting was called to order at Administrative Building at 6:00 P.M. with Vice Chairman Mark Clem presiding. Commissioners Harold Holloway, James Nuckols and Ronnie Thompson were present. Chairman Larry Davis was absent.

**Public Comment:** None

**Approval of October Regular Minutes:** Commissioner Holloway made a motion to approve the minutes as presented with an edit to agenda Item F) Public Awareness Request to add that Commissioner Holloway passed and not Commissioner Thompson and Commissioner Thompson seconded. The motion passed unanimously.

**Approval of October Financials:** Tausha Bruneel reported that water and sewer revenues for October were \$532,187; expenses were \$375,467. Month to date, water and sewer revenues exceeded expenses by \$76,508. Gas operating revenues totaled \$179,746; operating expenses not including the cost of gas were \$104,165. Month to date, gas expenses exceeded revenues by \$78,139. Commissioner Nuckols made a motion to accept the financials as presented and Commissioner Holloway seconded. The motion passed unanimously.

**General Manager's Report:** Sent out with the packet.

**OLD BUSINESS:**

- a. **Operation Report:** Presented October reports with no questions.
- b. **Consideration and Approval of Vehicle Replacement Plan:** Commissioner Nuckols made a motion to accept the 5-year replacement plan and Commissioner Thompson seconded. The motion passed unanimously.

**NEW BUSINESS:**

- a. **Audit Presentation YE June 30, 2025-Mitchell Emert & Hill, P.C.-** Richard Hill was present to review the audit. There were no findings noted. He thanked Tausha Bruneel and Daniel Peterson for their hard work and cooperation. Commissioner Holloway made a motion to approve the audit as presented and Commissioner Thompson seconded. The motion passed unanimously.
- b. **Consideration and Approval of Collection List:** A write off list was presented of all customers that have not paid to be turned over to a collection agency. This was a portion of the collection write offs and more will be presented at other meetings. Commissioner Holloway made a motion to approve and Commissioner Nuckols seconded. The motion passed unanimously.
- c. **Consideration and Ratify of Team Construction bill-gas leak repair:** We recently found 2 significant gas leaks and had Team Construction completed the repair. Our crews are not qualified for this type of repair on steel gas mains. The bill was

\$39,761.25. Commissioner Nuckols made a motion to ratify and approve. Commissioner Thompson seconded. The motion passed unanimously.

- d. **Consideration and Approval of Warm Thoughts program revision:** The committee has worked together to re-structure our current program to shift to start funding water and sewer in addition to gas. The current GWT program will still be what funds the gas portion of any assistance we get in but the new Customer Relief will be for all 3 services. The plan is to collect starting January under the new program and begin disbursing funds in July to give 6 months to build up the monies. The customer charge for the program is still \$1.00/month and customers may opt out. Motion was made by Commissioner Thompson to approve as presented. Commissioner Nuckols seconded. The motion passed unanimously.
- e. **Consideration and Approval of change in provider for benefit plan:** Our insurance coordinator Sarah McCoin has been working to find a improved Life Insurance policy for our employees. She has presented us with a policy thru Hartford that will get more coverage for the same price. This will increase the employee life insurance to \$50,000/employee. Commissioner Holloway made a motion to approve the changing of companies and Commissioner Nuckols seconded. The motion passed unanimously.
- f. **Consideration and Approval of Resolution 25-10 for application for Driver Training Grant:** This grant will pay a portion of our expenses for CDL classes and testing for employees. The grant is funded through Public Entity Partners. Commissioner Thompson made a motion to approve and Commissioner Holloway seconded. The motion passed unanimously.
- g. **Consideration and Approval of Resolution 25-11 for application for Cybersecurity Grant:** This grant will pay a portion of the increased expenses for cybersecurity services from our IT provider. The grant is funded through Public Entity Partners. Commissioner Nuckols made a motion to approve and Commissioner Holloway seconded.
- h. **Public Awareness:** We have three requests that need to be voted on individually.
  - 1. The first one would be considered a public awareness ad in the newspaper as a Merry Christmas and Happy New Year and to remember to call 811 before they dig. Motion was made by Commissioner Holloway to approve and Commissioner Nuckols seconded. Commissioner Thompson passed. Motion carries.
  - 2. The second request comes from Rockwood High School Beta Club as a Corporate Sponsorship of \$500. Commissioner Thompson made a motion to decline the request and Commissioner Holloway seconded. The motion passed unanimously.
  - 3. The third request comes from Operation Reach Christmas program. Commissioner Thompson made a motion to decline and Commissioner Holloway seconded. The motion passed unanimously.
- i. **Consideration of December 2025 Board Meeting:** Commissioner Nuckols made the motion to not have a regular meeting in December and Commissioner Thompson seconded. The motion passed unanimously.

After a brief communication from Board the meeting adjourned at 7:08 PM by motion of Commissioner Holloway and seconded by Commissioner Nuckols. The motion passed unanimously.

  
Larry Davis, Chairman

  
Tausha Bruneel, Secretary