

**REGULAR MEETING OF THE
ROCKWOOD WATER, WASTEWATER & NATURAL GAS BOARD**

July 28, 2026 @ 6:00 P.M.

The meeting was called to order at City Hall at 6:00 P.M. with Chairman Larry Davis presiding. Commissioners Harold Holloway, Mark Clem, Joe Moore and Ronnie Thompson were present.

Public Comment: None

Approval of June Regular Minutes: Commissioner Holloway made a motion to approve the minutes as presented and Commissioner Thompson seconded. The motion passed unanimously.

Approval of June Financials: Tausha Bruneel reported that water and sewer revenues for June were \$464,400; expenses were \$407,498. Month to date, water and sewer expenses exceeded revenues by \$294,666, after capital contributions and grants were recorded. Gas operating revenues totaled \$167,706; operating expenses not including the cost of gas were \$79,782. Month to date, gas expenses exceeded revenues by \$116,321. Commissioner Thompson made a motion to accept the financials as presented and Commissioner Moore seconded. The motion passed unanimously.

General Manager's Report: Ms. Leffew reported that are finalizing Phase 1 of the Water Treatment Plant and the rehabilitation of the Industrial Park Tank has started.

OLD BUSINESS:

- a. **Operation Report:** Presented June report with no questions.

NEW BUSINESS:

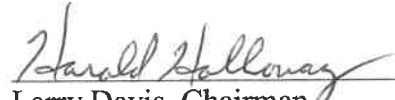
- a. **Consideration and approval of Resolution 26-03 for Public Entity Partner Safety Grant Application:** This is a grant that our insurance offers annually for safety supplies for the crews. Recommend approval. Commissioner Holloway made a motion to approve and Commissioner Clem seconded. The motion passed unanimously.
- b. **Consideration and approval of Five-Year Capital Improvement Plan:** This plan does include the new line as discussed in last month's meeting for the Tyler Point Shopping Center. Recommend approval. Commissioner Clem made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.
- c. **Consideration and approval of Asset Management Plan (AMP) Water System:** This AMP is solely for the Water side. We are working on the Sewer side under a grant and it has not been finalized yet. Recommend Approval. Commissioner Holloway made a motion to approve and Commissioner Clem seconded. The motion passed unanimously.
- d. **Consideration and approval of Change Order from W & O Construction for Water Plant project:** This is the final change order with adjustments to quantities with

a decrease from the contract price of (\$21,338). This is a draft and if changes occur as the project closes out, we will return to the Board. Commissioner Clem made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.

- e. **Consideration and approval of final color for water tank rehabilitation project:** After looking thru the color options Commissioner Moore made a motion to paint the tank Seafoam and the “R” in Meadow. Commissioner Thompson seconded. The motion passed unanimously.
- f. **Consideration and approval of update to Personnel Policy:** We have a few house keeping items to update. Article 5 to add that a Form I-9 will be completed for all new employees. Article 8.4 Life Insurance section to be updated to \$50,000 for employee per previous approval by the Board. Article 8.13 would increase the Wellness Benefit for employees to \$30 and \$20 for dependents on our insurance. 10.3 On Call Pay and Minimum Call Out Pay- Operations Personnel to add the Operation Manager or Crew Foreman will be authorized to change reporting time for the next work day in order to allow an 8-hour rest period for employees that have worked a continuous shift due to call-outs. Recommend approval. Commissioner Holloway made a motion to accept with an amendment to Article 3 #3 to say the following “Recommend the appointment, dismissal, promotion, demotion of any employee in accordance with the personnel policies as adopted by the Board and the Rockwood Civil Service Manual to a committee consisting of the General Manager, Responsible Department Head of the employee and the Board Chair. The committee will meet to consider the recommendation and report back to the RWSG Board for the Board’s final action of the committee’s recommendation at the regular Board meeting. Commissioner Thompson seconded. Commissioner Clem and Moore voted no. Commissioner Thompson, Holloway and Davis voted yes. The motion passed.
- g. **Consideration and approval of Employee Organizational Chart:** This is to update some of the people that have left and the new ones that have started since the last update. Recommend approval. Commissioner Clem made a motion to approve and Commissioner Moore seconded. The motion passed unanimously.
- h. **Consideration and approval of update to Succession Plan:** This is an update to those that are nearing retirement age and their potential plans along with the utility’s plans for their replacements. Recommend approval. Commissioner Moore made a motion to approve and Commissioner Clem seconded. The motion passed unanimously.
- i. **Consideration and approval of update to Cybersecurity Plan:** Recommend approval. Commissioner Holloway made a motion to approve and Commissioner Thompson seconded. The motion passed unanimously.
- j. **Election of Board Chair and Co-Chair:** Commissioner Thompson made a motion to appoint Commissioner Holloway as Board Chair and seconded by Chairman Davis. The motion passed unanimously. Commissioner Holloway made a motion to appoint Commissioner Moore as Board Co-Chair and Commissioner Thompson seconded. The motion passed unanimously.
- k. **Public Awareness requests:** Civitan Golf Tournament for \$100. Commissioner Moore made a motion to approve and Commissioner Thompson seconded. Motion passed unanimously. Rockwood High School Cheerleaders requesting for an add in the 2026 Football Program. Commissioner Clem made a motion to do a half page for \$100 and Commissioner Moore seconded. Motion passed unanimously. BBB Communications TV sponsorship like we’ve done in the past. Commissioner Holloway made a motion

to do two Rockwood games only and Commissioner Clem seconded. The motion passed unanimously.

After a brief communication from the Board the meeting adjourned at 7:10 PM by motion of Commissioner Holloway and seconded by Commissioner Clem. The motion passed unanimously.



Larry Davis, Chairman



Tausha Bruneel, Secretary